



**HKU
Med**

**School of Clinical Medicine
Department of Diagnostic Radiology
香港大學放射診斷學系**

LG3, The Hong Kong Jockey Club Building for Interdisciplinary Research,

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Pricing and Policy for Research User

(Effective 15 January 2022)

	Office Hours	Non Office Hours/ Sundays/ Public Holidays^(note 5,6)
Research Usage Pricing		
Standard charge:	\$5300/hr	N/A
<i>Special price for academic staff members of The University of Hong Kong:</i>		
Users from LKS Faculty of Medicine of HKU ^(note 7)	\$2200/hr	\$1500/hr
Users from other Faculties of HKU ^(note 7)	\$3500/hr	\$2500/hr

Notes

1. The above charges do not include consumables and extra charge for consumables will be based on actual costs.
2. Additional HKD400 per case will be charged for research requiring contrast medium.
3. Charges are subject to periodic adjustments based on cost changes.
4. P.I. or designated trained personnel is required to cover the patient for contrast medium injection, if applicable.
5. No radiographer service will be provided. Potential operator must go through in-house training and be approved by the Scientific Committee of the MRI Unit prior to commencement of the project.
6. P.I. needs to ensure at least one of the non-office hours users has at least Basic Life Support training (documentation proof is required prior to commencement of the project).
7. If fund source is outside HKU, additional 18.5% will be charged to cover the administrative charges.

Application Procedure

1. Complete the Research Services Request Form, the Research Services Checklist Form and the following documents: i) project description, ii) status of ethics committee approval and iii) any relevant references if available. Please email to hkumri@hku.hk OR fax to 2817 4013.
2. Scientific Committee of the MRI Unit will convene meetings regularly to screen and approve the projects primarily based on feasibility, project sustainability and scientific merits.
3. Scientific Committee member(s) will meet the applicant to discuss the requirements of logistical support and technical support if necessary.

4. Applicants will be notified of the outcome and final logistical arrangement.

Booking and Billing Procedures

1. Prior to any approved human or animal study, (1) all ethics protocol and approval must be obtained and submitted to the MRI Unit for record; (2) users must provide a valid account number for monthly billing.
2. Bookings will be made on a first-come-first-serve basis. Late cancellation (less than 48 hrs) may incur charges for unused time.
3. Only approved studies can be carried out on the scanner. Any modification of scanner hardware and software, or unconventional use of the scanner must be disclosed in detail and approved in advance.
4. Invoices will be sent to the users in due course.
5. Repeated violation of usage procedures, for example, cancellation of bookings without adequate prior notice may lead to the discontinuation of the research project.

Aug 2022